





**Instructions to the Shareholder (please read carefully):**

This form will be used by New Covenant Funds to initiate a transfer of assets or a direct rollover based on your request from an existing Retirement Plan account as designated on this form to your Traditional or Roth at New Covenant Funds. If you are over age 70-1/2, you are responsible for requesting a distribution of any Required Minimum Distribution before submitting this Transfer of Assets request. Please remember that a TRANSFER OF ASSETS can only occur between the SAME type of retirement plans, example Traditional IRA to Traditional IRA. If you are requesting a DIRECT ROLLOVER, please read the section below. For certificates of deposit, please indicate if you wish to have the funds transferred immediately, which may incur a redemption penalty if they have not matured, or at maturity. We cannot accept requests to transfer assets from certificates more than 60 days prior to their maturity. When completed, please return the signed form, a copy of your current account statement, and the appropriate new account application for your IRA (if required) to:

**First Class Mail:**

New Covenant Funds  
Attn: Shareholder Services  
PO Box 701  
Milwaukee, WI 53201-0701

**Overnight Mail:**

New Covenant Funds  
Attn: Shareholder Services  
615 East Michigan Street FL 3  
Milwaukee, WI 53202-5207  
877-835-4531

Insufficient information or incorrect forms will result in delays in processing your instructions. If you need assistance in completing this form, please contact our Client Service representatives at 800-877-835-4531. We would be happy to help you.

**Direct Rollover Information - Certification (Please read carefully)**

If this contribution is a Direct Rollover from a Qualified Plan, I understand that by signing the front of this form I am acknowledging that the direct rollover contribution is an irrevocable election and is no longer eligible for special tax treatment which may be accorded to distributions from Qualified Plans. You may want to contact your current plan administrator or Custodian to ensure that you have completed any documents they may require in order to complete your request as well as establish the timing of the distribution. If you are over age 70-1/2, please contact your current Custodian regarding the Required Minimum Distribution rules before initiating a Direct Rollover. New Covenant Funds can only accept Direct Rollovers from a Qualified Plan to an IRA in the form of cash.

**Instructions to resigning Custodian/Transfer Agent:**

Please liquidate the Participant's account(s), as specified in section 3. *Issue a check payable as indicated in section 3 and mail along with any other instructions to:*

**First Class Mail:**

New Covenant Funds  
Attn: Shareholder Services  
PO Box 701  
Milwaukee, WI 53201-0701

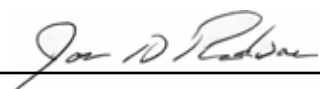
**Overnight Mail:**

New Covenant Funds  
Attn: Shareholder Services  
615 East Michigan Street FL 3  
Milwaukee, WI 53202-5207  
877-835-4531

**Acceptance by U.S. Bank as Custodian:**

U.S. Bank accepts its appointment as custodian of the above referenced IRA account and has established an IRA as indicated by the shareholder on this form under Internal Revenue Code Section 408(A) for IRAs under the shareholder's name in New Covenant Funds. New Covenant Funds and U.S. Bank, as custodian, cannot accept assets other than cash. Upon receipt of the check, the proceeds will be credited to the named Participant's account.

Accepted by U.S. Bank as custodian for New Covenant Funds IRAs

  
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Authorized Representative of U.S. Bank

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Date